FISCHER – PORTER UPGRADE
OI Check List – Part B

Planned Product Improvement: Fischer-Porter Upgrade   .

COOP Station Location (Name, SID): _____

NWSREP Completing this Check List: _____**Date:** _____
<div align="center">Name   m / d / y</div>

Item #	Item Description	OPR	Completion Date
3.4	**Pre-OI Operational Support Activities**		
B.	Conduct Local operator/maintenance Training	WFO	
4.3	**OI Installation Activities**		
A.	Download files for archive	WFO	N/A
B.	Perform installation and checkout in accordance with MODNOTE	WFO	
4.4	**OI Monitoring and Coordination Activities**		
A.	Installation Notification (i.e., transmit PNS)	WFO	
B1.	Begin routine maintenance monitoring	WFO	
B2.	Prepare and provide 30 day report as necessary. Ensure system is operating normally.	WFO	
B3.	Ensure F&P to FPU data continuity for transition month. Decode final month of F&P data from B-18 (i.e., partial month) and enter hourly and daily totals to Form 791D. E-mail NCDC.	WFO	
5.0	**Post OI Activities**		
A.	Operational Quality Control: Monitor ongoing meteorological performance	WFO	
B2.	Submit WS Form B-44 to NCDC	WFO	
B5	Enter data in CSSA (i.e., complete the Inspection Report)	WFO	
C.	Dispose of old equipment in accordance with installation instructions.	WFO	
NOTES:			